

# Journey's School of Teton Science Schools

Academic Excellence · Extraordinary Relationships · Place-based Education · Global Citizenship

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Dear Parent,

We are very pleased to provide you with information about our Tuition Assistance opportunities.

Our goal is to make Journey's School accessible to any student who has been offered admission. We recognize that an independent school education is a serious financial commitment, and thus we make every effort to assist families who are seeking funds to supplement their own resources.

Awards are granted to families demonstrating financial need. The following statistics describe the tuition assistance program for the current 2010-11 academic year.

Students receiving need based assistance:	39%
Number of students receiving need based assistance:	65
Tuition assistance awarded:	\$834,460
Average award:	\$12,838
Award range:	\$1,750 - \$17,000

There are financing options available in the form of a monthly payment system regardless of whether or not a family is awarded tuition assistance. More information on our program and application process, and deadlines are available on our website, [www.journeysschool.org](http://www.journeysschool.org), or by reviewing the attached documents.

If you wish to contact our office with questions we are always available to assist you. Please contact Martina Hansen at 307-734-3719 or [martina.hansen@tetonscience.org](mailto:martina.hansen@tetonscience.org) for more information.

We wish you and your student all the best and look forward to reviewing your tuition assistance application.

Sincerely,

Tuition Assistance Committee



# Journeys School

## Tuition Assistance Process and Procedures 2011-2012 Academic Year (Grades K-12)

### How do I apply for tuition assistance?

Journeys School utilizes a web based system that is provided by Independent School Management, Inc (ISM). The system, known as FAST (Financial Aid for School Tuition), allows Journeys School to process all applications in a fair and consistent manner.

### How do I get started on my application?

- Log onto Journey School's website at [www.journeysschool.org](http://www.journeysschool.org)
- Click on the "FAST" icon at the bottom left of the Admissions/Tuition and Tuition Assistance page.
- The online application is due by March 3 and the process is self-guided.
  - You may navigate in and out of the program allowing you to partially complete an application and go back to it at another time.
  - Online e-mail and a 24/7 helpline (877-326-3278) or (302-656-4944) is provided.
- The charge for the application is \$34.00 to be paid by credit card at the end of the session
- After completing the online application you will be required to mail the following forms direct to FAST in order to complete the application:
  - 2010 tax returns with all schedules and W-2's
  - Current mortgage statement(s)
  - Most recent pay stub(s)
  - By March 4, send to: Independent School Management, FAST Processing  
1316 North Union Street  
Wilmington DE 19806-2594
  - Include Journeys School name on the outside of your envelope to ensure faster processing.
- Your application will not be considered until all of the required forms have been received by FAST.
- Lastly, submit the Tuition Assistance Credit Check Form to Journeys School by March 3.

### What are the key deadlines for the 2011-2012 academic year?

- January 14 Enrollment Agreements and Tuition Assistance program information mailed to parents
- February 10 Enrollment Agreements due
- March 3 Tuition Assistance Application due online, Credit Check form due to Journeys School
- March 4 Postmark deadline for mailing tax returns and other required forms to FAST
- March 25 Award notifications mailed
- April 15 Award acceptance due

### What if I enroll after the above deadlines?

If you are enrolling after the above deadlines, including if you are seeking admission after the first of the school year, applications will be considered as they are submitted. You will still be required to complete an online application using the FAST system and submit the required documentation.

Please contact Martina Hansen at 307-734-3719 or [martina.hansen@tetonscience.org](mailto:martina.hansen@tetonscience.org) for more information.

# Journeys School

## Tuition Assistance Frequently Asked Questions 2011-2012 Academic Year (Grades K-12)

**Journeys School strives to maintain a diverse student body and makes all admissions decisions need-blind, that is without regard to a family's financial situation.**

In support of admissions policies, Journeys School offers a need-based Tuition Assistance Program in an effort to make tuition financially feasible for a family with demonstrated need. On average, independent schools provide Tuition Assistance to 20% of its student body and Journeys School is proud to exceed that year after year.

### **Should our family apply for Tuition Assistance?**

Some families may find the need to apply for Tuition Assistance to help them with funding school tuition. Most families adjust their spending priorities, maximize both parents' earnings, and carefully manage assets to meet the obligation. However, sometimes a gap between tuition and a family's ability to pay still exists. That is why each family that applies for tuition assistance is reviewed and awarded on the merits of their situation. Every family is unique and it is these differences that help to make the Journeys community the vibrant group it is.

### **How is a family's ability to pay determined?**

A family's ability to pay is calculated by determining the gap between their income and reasonable expenses that a family will incur. Reasonable expenses include housing, utilities, insurances, food, savings and every other expense type imaginable are considered. To help manage this process Journeys School uses a confidential and secure online resource that will guide you to input your household budget. Upon submission of your information the Journeys School Tuition Assistance Committee will review your application and make an award based on the data entered by you.

### **Who is awarded aid?**

Approximately 39% of Journeys School students received tuition assistance in 2010-2011 with \$834,460 in funds distributed among 65 students with an award range of \$1,750-\$17,000 and an average of \$12,838. Please note that a family's assets are considered when awarding Tuition Assistance. Consequently, it is possible for a family with a modest income to qualify for little or no aid if they have significant savings, investments or home equity. The school allocates awards based on demonstrated need. Tuition Assistance is currently not available for Pre-Kindergarten students.

### **What are the expectations of students awarded Tuition Assistance?**

Tuition Assistance recipient families are encouraged to write a thank you note to support the raising of Tuition Assistance money.

### **Do parents apply for Tuition Assistance just once?**

Parents are required to apply for aid annually because tuition increases and changes in family resources may affect the amount of awards.

### **When will I be notified about award decisions?**

Award letters will be mailed by March 25, 2011.

**Do I need to sign an Enrollment Agreement before I receive notification of my award?**

Returning students receiving tuition assistance will need to sign a form by February 10, 2011 indicating their intention to re-enroll based on their tuition assistance award. New students will need to sign an enrollment agreement and submit a \$250 deposit to secure their place. The deposit is refundable if the awarded amount is not sufficient to meet a family's need.

**Must both parents be employed to receive Tuition Assistance?**

In general, yes, if all children in the family are beyond preschool age. The expectation is that parents with no child care obligations at home (i.e. children five and under) will be employed full time (40 hours per week). We also realize that in some families circumstances may make this impossible. Explaining the circumstances in your Tuition Assistance application and describing the non-working parent's plans for eventual employment are important. In order to prevent penalizing dual-income families, we will impute a salary amount for non-working parents as an equalizer, unless extenuating circumstances are presented to and approved by the Tuition Assistance Committee.

**What about separated or divorced parents?**

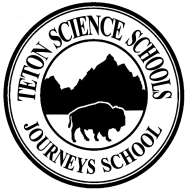
Both parents must complete the application process. The income of stepparents or domestic partners will also be included in the calculations, always bearing in mind the obligation of that partner to his or her own natural children. It is the responsibility of the custodial parent to request additional forms for the non-custodial parent. If extenuating circumstances might warrant waiving this requirement, written requests should be sent to Martina Hansen at [Martina.Hansen@tetonscience.org](mailto:Martina.Hansen@tetonscience.org). This request must be in writing and explain the extenuating circumstances that prevent the non-custodial parent from completing documents/forms.

**What if my child is admitted to the school after the academic year begins?**

A family entering Journeys School mid-year may apply for Tuition Assistance. However, it should be understood that little or no Tuition Assistance may be available by the time a late applicant is accepted. If you require financial assistance to attend Journeys School, it is imperative that you supply all documents and receive notice of the award, if any, before your student is enrolled and begins attending classes.

**To be considered for an award for the 2011-2012 academic year parents / guardians must submit application and attachments by March 3, 2011. Late or incomplete files will delay processing of your application and may cause you to receive less or no Tuition Assistance.**

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## Journeys School

### Tuition Assistance Credit Check Authorization 2011-2012 Academic Year (Grades K-12)

Tuition assistance applicants are subject to a credit check and must provide the following information.

I, (print parent 1 name) \_\_\_\_\_, and

I, (print parent 2 name) \_\_\_\_\_,

authorize Teton Science Schools and instruct any person or consumer reporting agency to furnish to Teton Science Schools any information that it may have or obtain in response to such credit inquiries and agree that such information is true representation as to the facts provided, made for the purpose of obtaining any credit history.

Parent 1: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent 2: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

